



CITY OF SAN ANTONIO

FINANCE DEPARTMENT – PROCUREMENT DIVISION

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – City of San Antonio Health and Wellness Center

Solicitation Number: 6100001613, RFP 12-053-NS

Description: The City of San Antonio employs approximately 6,800 civilian employees and 4,000 uniformed employees. Additionally, approximately 500 retired individuals have access to employee benefits that includes the use of some Wellness Program initiatives. The City established a dedicated health and wellness center to provide for a more integrated and proactive health and wellness program for City employees. The City utilizes the center for core services such as pre-employment physicals, fitness-for-duty evaluations, periodic physicals and promotion evaluations, as well as pre-employment, random, and reasonable suspicion drug and alcohol screenings for City employees. City employees can visit the health and wellness center for personal medical visits ranging from allergies, diabetes, colds, minor injuries to preventative care. It is not expected that employee dependents would receive discounted rates at the health and wellness center.

The City has a comprehensive employee wellness program that has a significant focus on outcome based results, disease management and prevention. Since a priority of the wellness program is to integrate all health and wellness services provided to the City's workforce, the selected Respondent will play a key role in leading the transformation of the City's workforce to a culture of wellness that includes the five pillars of wellness: physical, emotional, spiritual, intellectual and community.

The City of San Antonio, Human Resources Department ("City") seeks proposals from qualified Respondents interested in administering and managing a Health and Wellness Center that can offer all core services that are currently available to employees, as well as proactively addressing chronic conditions and providing acute care to City employees.

Applicable Product Categories: 94847, 94892, 95207, 96222

Date Issued: December 21, 2012

Due Date: January 30, 2013 at 2:00 p.m. CST

Pre-Submittal Conference: City of San Antonio, Finance Department, Purchasing Division Large Conference Room, Riverview Towers, 111 Soledad, Suite 1100, San Antonio, Texas 78205 at **10:00 a.m., Central Time, on Thursday, January 10, 2013.**

Staff Contact Person: Nekita Sisk, Procurement Specialist III, nekita.sisk@sanantonio.gov

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at http://www.sanantonio.gov/purchasing/SAePS_intro.aspx. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: saeps@sanantonio.gov.

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.